

Higher Education Coordinating Commission
Office of Student Access and Completion

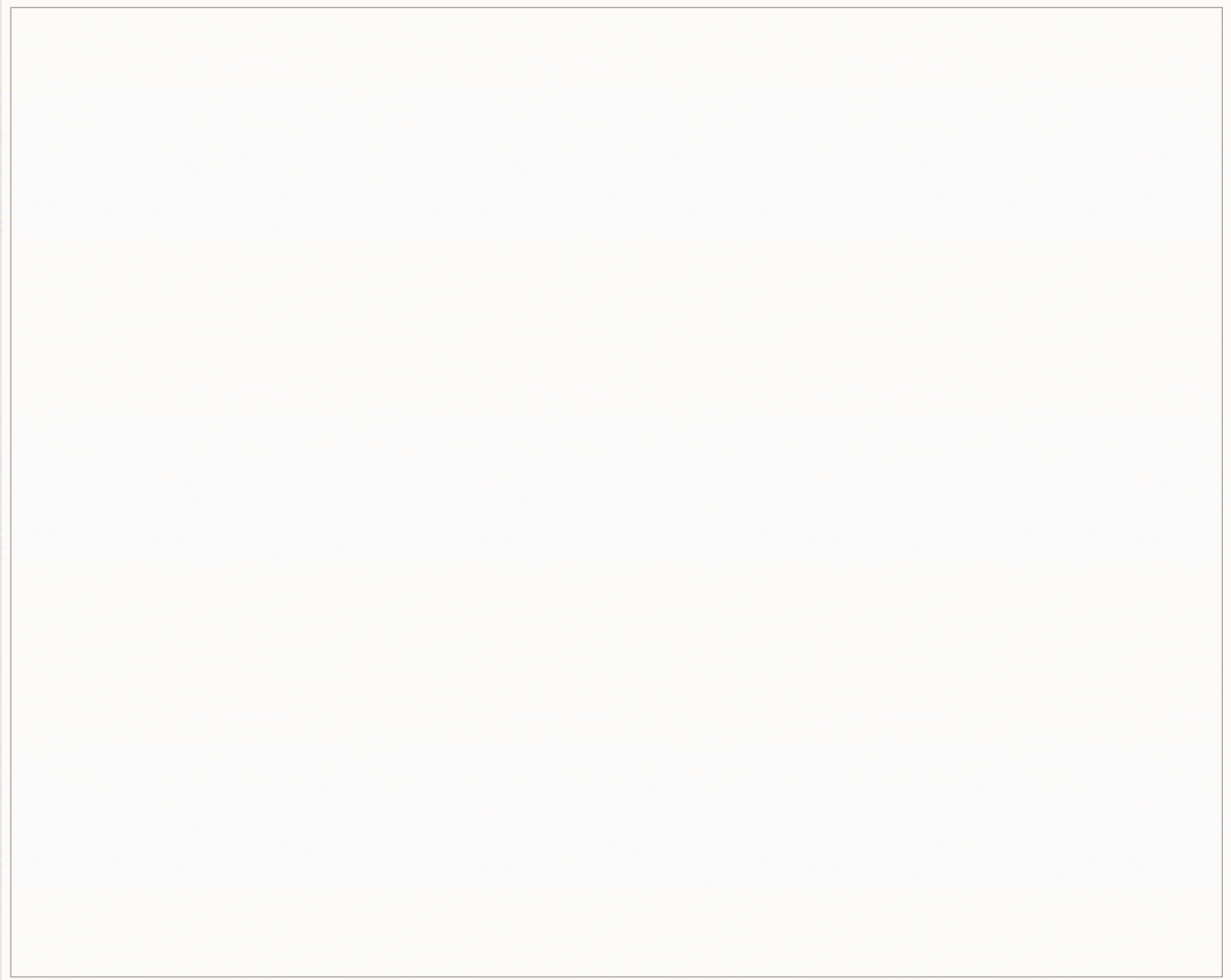
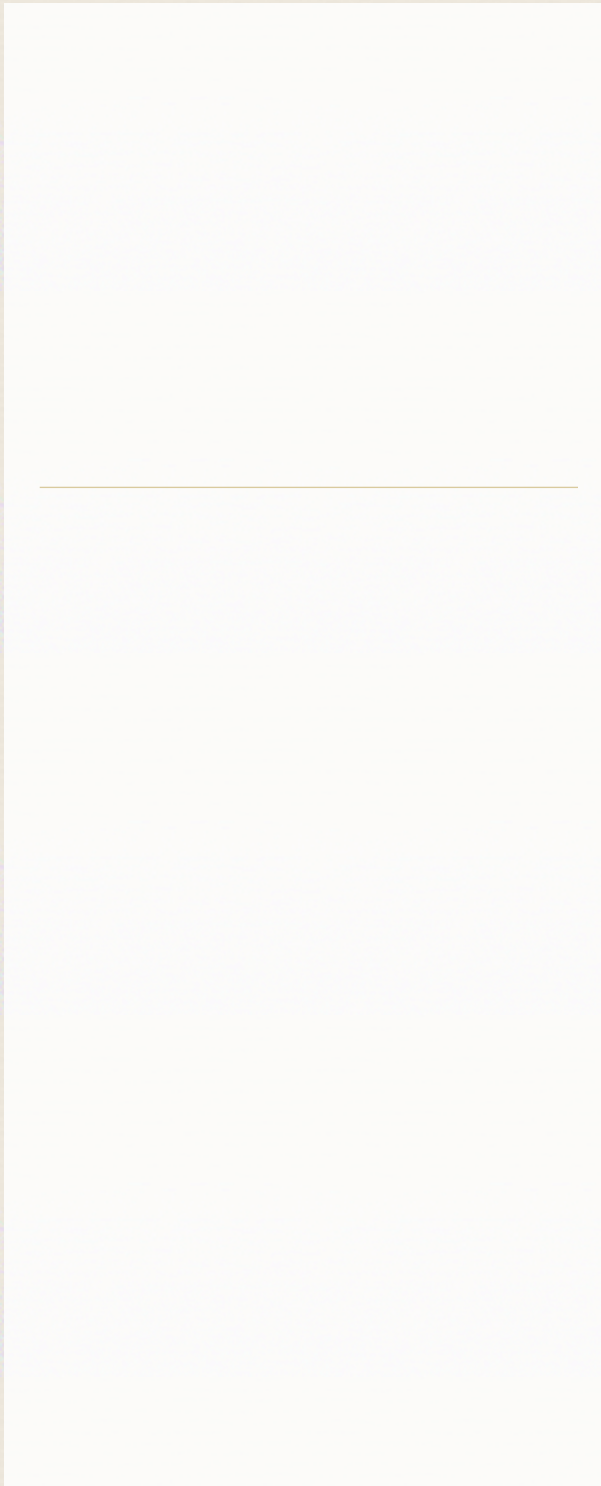
1 Y X X [1 X [• ' 1 • 1
Š • Ž – ő Ő R Y V X

www.oregon.gov/HigherEd
www.OregonStudentAid.gov

Re: Establishing a scholarship with

- Customizes a scholarship to your specifications to reach your desired applicant pool.
- Publicizes and markets your scholarship across the state through high schools, public libraries, universities, community colleges, employment offices, college fairs, as well as traditional and social media.
- Directs students in ASPIRE* -designated schools and sites to OSAC scholarship opportunities.
- Reviews and processes nearly 15,000 scholarship applications

ESTABLISH A SCHOLARSHIP



All OSAC scholarship awards must be accepted by at least two institutions recognized by the U.S. Department of Education as eligible to participate in federal Title IV student financial aid programs. You can determine if a student must attend [an Oregon eligible institution](#) or a college outside of Oregon. We can assist in researching eligible schools outside of Oregon.

Step 3. Establish Selection Committee

Your Selection Committee members are selected by you and typically comprised of volunteers (educators, donors, individuals with expertise or knowledge in a certain field) who bring their life experiences to the table.

Sample

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | |
|----------------------------------|--|-------|
| 3. ADDITIONAL SELECTION CRITERIA | Applicant Pool priority for Ranking Report Selection committees sometimes need guidance when making final decisions on scholarship awardee. Information below allows donors to prioritize areas of highest concern. This helps selection committee make final decision. | |
| | Financial Need _____ Academics _____ | |
| a. Financial Need | Check One | Notes |

Sample

| | | |
|---------------------------------|---|--|
| b. | | |
| c. strengths skills | | |
| d. | | |
| e. Other | | <p>Y Y</p> <hr/> <p>Y Y</p> <hr/> <p>Y</p> <hr/> |
| 5. PERSONAL STATEMENT QUESTIONS | Y | Y Y Y Y Y Y Y Y |

6\$WBZLk\$paIpoW3MCIIF353.35 08 reWg4 (me)-9e5 (t thfaQ/P kTT0

Sample

(continued)

Sample

This section contains the Scholarship Program Description that will appear in the online scholarship catalog:

Y Y Y Y Y Y Y

Sample



Scholarship Fund Name

Fund:

Scholarship Type

Date Established

Number of Awards

Academic Year Award Begins:

Award(s):

Sample

DEPOSIT TO ESTABLISH A NEW PASS-THROUGH SCHOLARSHIP PROGRAM

Date of Estimate: DATE

Name of Scholarship: FUND NAME

Fund Code: ###

Amount Due

| | | | |
|---|------------|-------------|----------|
| Number of Annual Awards | 1.00 X | 1,000.00 | |
| Amount of Annual Awards | 1,000.00 X | 3.00 Equals | 3,000.00 |
| Administrative Charge-Year 1 (30% of Annual Award Amount) | 1,000.00 X | 0.30 Equals | 300.00 |
| Administrative Charges - Years 2 & 3 (15% of Annual Award Amount) | 2,000.00 X | 0.15 Equals | 300.00 |
| Total Dep 3.399 re W nF447.2 Tm [(1.2 44 447.24 0.8 (00)]TJ ET EMC60)T0 -6 444.2 46.CIF | | | |

Office of Student Access and Completion

HIGHER EDUCATION COORDINATING COMMISSION
OFFICE OF STUDENT ACCESS AND COMPLETION

DIVISION 60

PRIVATELY FUNDED AWARD PROGRAMS

575-060-0005

Definitions

(iii) Confederated Tribes of Grand Ronde Community of Oregon;

(iv) Confederated Tribes of Siletz Indians of Oregon;

(v) Confederated Tribes of the Umatilla Indian Reservation;

(vi) Confederated Tribes of the Warm Springs Indian Reservation;

(vii) Coquille Indian Tribe;

(viii) Cow Creek Band of Umpqua Indians;

(ix) Klamath Tribes.

(C) For purposes of this rule, the federally recognized Native American tribes which had traditional and customary tribal boundaries that included parts of the state of Oregon or which had ceded or reserved lands within the state of Oregon are:

(i) CALIFORNIA:

(I) Benton Paiute Tribe;

(II) Big Bend Rancheria;

(III) Big Lagoon Rancheria;

(IV) Blue Lake Rancheria;

(V) Bridgeport Indian Colony;

(VI) Cedarville Rancheria;

(VII) Fort Bidwell Indian Tribe;

(VII) Hoopa Valley Tribe;

(IX) Karuk Tribe of California;

(X) Likely Rancheria;

(XI) Lookout Rancheria;

(XII) Lytton Rancheria;

(XIII) Melochundum Band of Tolowa Indians;

(XIV) Montgomery Creek Rancheria;

(XV) Pit River Tribe;

(XVI) Quartz Valley Indian Community;

(XVII) Redding Rancheria;

(XVIII) Roaring Creek Rancheria;

(XIX) Smith River Rancheria;

(XX) Susanville Rancheria;

(XXI) Tolowa-Tututni Tribe;

(XXII) Winnemucca Colony;

(XXIII) XL Ranch;

(XXIV) Yurok Tribe.

(ii) IDAHO:

(I) Nez Perce Tribe of Idaho;

(II) Shoshoni-Bannock Tribes.

(iii) NEVADA:

(I) Duck Valley Shoshone-Paiute Tribes;

(II) Fallon Paiute-Shoshone Tribe;

(III) Fort McDermitt Paiute-Shoshone Tribe;

(IV) Lovelock Paiute Tribe;

(V) Pyramid Lake Paiute Tribe;

(VI) Reno-Sparks Indian Colony;

(VII) Summit Lake Paiute Tribe;

(VIII) Walker River Paiute Tribe;

(IX) Winnemucca Indian Colony;

(X) Yerington Paiute Tribe.

(iv) OKLAHOMA: Modoc Tribe of Oklahoma.

(v) WASHINGTON:

(I) Chehalis Community Council;

(II) Colville Confederated Tribes;

(III) Quinault Indian Nation;

(IV) Shoalwater Bay Tribe;

(V) Yakama Indian Nation.

(D) A student seeking to be deemed eligible under the provisions of this rule shall submit, following procedures prescribed by the Oregon Student Assistance Commission, a photocopy of a tribal enrollment card or other acceptable documentation from a tribe which documents tribal membership.

(7) "Community Foundation" means an organization that is:

(a) A community trust or foundation within the meaning of Section 170 of the Internal Revenue Code of 1986 and Section 1.170 A-9(e)(10) of the treasury regulations thereunder;

(b) Exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986 ; and

(c) Not a private foundation within the meaning of Section 509 of the Internal Revenue Code of 1986.

Stat. Auth.: ORS 183.325 & 348, OL 1993

Stats. Implemented: ORS 348

Hist.: SSC 4-1985, f. & ef. 4-17-85; SSC 4-1994, f. & cert. ef. 1-25-94; SSC 1-1998, f. & cert. ef. 3-18-98; OSAC 1-2006, f. & cert. ef. 2-8-06

575-060-0007

Policy

The Commission will administer privately funded awards pursuant to the following rules, by authority of ORS 348.530 and pursuant to the donor's intent.

Accountability and Record Keeping

(1) For a program where the Commission is the disbursing agent, the Commission shall establish a separate account within the State Scholarship Commission Fund (ORS 348.570). All monies in the account shall be placed with the State Treasurer, who will hold and invest

(2) For a program where need is used in the selection of an awardee, an applicant shall complete a federally-approved need analysis form. The calculation of need will be determined by the Commission.

Stat. Auth.: ORS 348.520 - ORS 348.530
Stats. Implemented: ORS 348.520 - ORS 348.530
Hist.: SSC 1-1991, f. & cert. ef. 12-23-91

575-060-0040

Disbursement

(1) Unless otherwise specified by the donor, the Commission shall disburse funds to an institution on behalf of an awardee on an academic term basis.

(2) An institution shall not disburse funds to an awardee who ceases to meet conditions of award identified by the Commission.

(3) An institution shall return undisbursed funds to the Commission within 30 days of receipt.

Stat. Auth.: ORS 348.520 - ORS 348.530
Stats. Implemented: ORS 348.520 - ORS 348.530
Hist.: SSC 1-1991, f. & cert. ef. 12-23-91

575-060-0045

Administrative Fees

The Commission may charge an annual fee for servicing an award program. The Commission shall set the amount of the fee, based on a percentage of the amount of scholarships awarded annually.

Stat. Auth.: ORS 348.520 - ORS 348.530
Stats. Implemented: ORS 348.520 -